

# Application for a Major Lottery Licence

(Total Retail Prize Value In Excess Of \$5000)  
Lottery and Gaming Regulations 2008

Customer Service Centre  
Visit us: 91 Grenfell Street, ADELAIDE SA 5000  
Mail to: GPO Box 2169, ADELAIDE SA 5001  
Ph: 08 8226 8655  
Email: lotterylicensing@agd.sa.gov.au  
Web: www.cbs.sa.gov.au

This application must be accompanied by a non refundable fee

## Office use only

Date received \_\_\_\_\_ Fee paid \_\_\_\_\_ Receipt No \_\_\_\_\_

Application No. \_\_\_\_\_ Licence No. M \_\_\_\_\_

Assessor \_\_\_\_\_ Granted by \_\_\_\_\_

## Section 1

PRINT IN **BLOCK** LETTERS

Name of association \_\_\_\_\_

Postal address \_\_\_\_\_

Postcode \_\_\_\_\_

Contact/applicant name \_\_\_\_\_

ABN \_\_\_\_\_

Telephone numbers Work \_\_\_\_\_

Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Lottery Title (if relevant) \_\_\_\_\_

Date licence number is required \_\_\_\_\_

Licence to be sent via:  Post  Email  Fax  
(tick (✓) one only)

## Section 2

The purpose(s) for which the funds raised are to be applied (see fact sheet)

\_\_\_\_\_  
\_\_\_\_\_

## Section 3

Is this the association's first application for a lottery licence?  Yes  No

If this is the association's first application for a lottery licence, the following must accompany this application

- A copy of the association's constitution
- The names and addresses of the management committee
- Current list of the financial members of the association.

Note: A licence cannot be granted unless the above documents have been included with your application.

# Application for a Major Lottery Licence

## Section 4

Details of the auditor appointed to audit the accounts of the lottery

Auditor

Name

Postal address

\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone numbers

Work \_\_\_\_\_ Home \_\_\_\_\_  
Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Qualifications of auditor  
(tick (✓) which applies)

- Australian Society of Certified Practising Accountants
- Institute of Chartered Accountants in Australia
- National Institute of Accountants

## Section 5

President

Name

Postal address

\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone numbers

Work \_\_\_\_\_ Home \_\_\_\_\_  
Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Secretary

Name

Postal address

\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone numbers

Work \_\_\_\_\_ Home \_\_\_\_\_  
Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Treasurer

Name

Postal address

\_\_\_\_\_  
\_\_\_\_\_

Postcode \_\_\_\_\_

Telephone numbers

Work \_\_\_\_\_ Home \_\_\_\_\_  
Fax \_\_\_\_\_ Mobile \_\_\_\_\_

**Section 6**

Details of prizes (refer to fact sheet)

Prize	Nature of prizes (e.g. cash, car, boat, trip, etc)	Retail value of each prize
1st		\$
2nd		\$
3rd		\$
4th		\$
5th		\$
etc		\$
<b>Value of Prizes:</b> The total value of the prizes in the lottery must not be less than 20% of the total face value of all the tickets in the lottery.	<b>Total</b>	\$

Total number of tickets \_\_\_\_\_

Price per ticket \$ \_\_\_\_\_ Total face value of tickets \$ \_\_\_\_\_  
(number of tickets multiplied by price of ticket)Estimated expenses for the conduct of the lottery \$ \_\_\_\_\_  
(this includes cost of prizes to association, printing, payments to telemarketers etc.)**Important:***It is the responsibility of the association conducting the lottery to ensure that a minimum of 35% of the gross proceeds from the sale of lottery tickets is distributed to the approved purpose(s)***Section 7**

## Ticket Sales

Start date \_\_\_\_\_

Closing date \_\_\_\_\_

Drawing date ① \_\_\_\_\_

Time of draw \_\_\_\_\_

Draw venue address \_\_\_\_\_

Postcode \_\_\_\_\_

Results published in - (name of publication) ② \_\_\_\_\_

Publication date(s) \_\_\_\_\_

① If more than one draw, please attach details of each draw.

All draws must take place in the presence of a scrutineer who is not associated with the licensee or otherwise involved in the conduct of the lottery.

A scrutineer means:

- (a) a commissioner for taking affidavits in the Supreme Court; or
- (b) a justice of the peace; or
- (c) a notary public; or
- (d) any other person authorised to take declarations under the Oaths Act 1936; or
- (e) a person of a class, authorised by the Minister to be a scrutineer

② The results must be published for each prize valued over \$250, within 7 days of each draw in a newspaper circulating generally throughout the state.

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## Section 8

Will discounted tickets be offered?  
(if yes, these details must appear on the ticket)

Yes  No

Will bonus tickets be offered?  
(if yes, these details must appear on the ticket)

Yes  No

Are persons under the **age of 18** permitted to enter?  
(if no, this information **must** be stated on the ticket and any advertising)

Yes  No

## Section 9

Has the association entered into an arrangement with a commission (*fundraising*) agent  
e.g. telemarketing agency? (if yes, provide details of this arrangement, e.g. copy of the contract)  Yes  No

Will the association have the prizes in its possession prior to sale of tickets?  
(if no, provide an explanation on a separate page). \*

Yes  No

Will any of the proceeds of the lottery be disbursed to another organisation?  
(if yes, please provide details of this arrangement, e.g. copy of contract/agreement).  Yes  No

Will any inducement (other than prizes) be offered to enter or participate in the lottery?  
(if yes, attach details).  Yes  No

\* Where collector's items or major second-hand articles are offered as prizes, the Minister  
may require an independent valuation of the prizes.

This application must be accompanied with:-

- A copy of the ticket and ticket butt
- A copy of the ticket book cover (if any)
- A copy of the terms and conditions of entry or participation in the lottery.

Note: Please note that a licence cannot be granted unless the above documents have been included with the application.

## Declaration:

PRINT IN BLOCK LETTERS

I declare that I am authorised to make this application and the contents of and the information provided with this application are true and correct. I am aware that it is an offence against the *Lottery and Gaming Act 1936* for a person involved (as principal, agent or employee) in the conduct of the lottery to act in a dishonest, deceptive or misleading manner in connection with the lottery.

Name

\_\_\_\_\_

Office held

\_\_\_\_\_

Signature

Date

# CREDIT CARD PAYMENT AUTHORISATION

## Payment can be made:

In person	Post	Electronically	More information
Customer Service Centre 91 Grenfell Street ADELAIDE SA 5000	Customer Service Centre GPO Box 2169 ADELAIDE SA 5001	Scan and email all with your application/renewal	<a href="http://www.cbs.sa.gov.au">www.cbs.sa.gov.au</a> Ph: 08 8226 8555

Payment can be made by in person by cash, EFTPOS or credit card, or you can post in a cheque/money order (made payable to Consumer and Business Services) or complete this authorization.

Please ensure that this credit card authorization is securely attached to your application or renewal form.

## Credit Card Payments

I hereby authorise the Commissioner for Consumer Affairs to debit my **Visa** or **MasterCard**

for the amount of \$ \_\_\_\_\_.

For the purpose of

- Application for a licence
- Renewal of a licence
- Other (please specify) \_\_\_\_\_

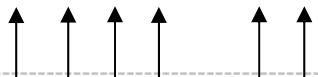
**Name** \_\_\_\_\_ (as it appears on the card)

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Phone** \_\_\_\_\_

## Credit card number

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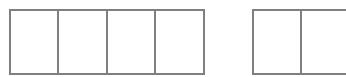


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**Expiry date**



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**CVV Number**